

Deakin University

Refund form



Who should use this form?

- Students who require a refund of fees paid for an award course not yet commenced
- If you are a current student enrolled in an award course, you should not use this form. Please follow the refund procedure detailed on our **website**.

Are you ready to submit this form?

- Read the Deakin University fees and refund **information**.
- Have you applied for a release? If you have applied for a release, you should wait until your release outcome before submitting this form

How to submit this form

- Please type this form, hand written forms can not be processed.
- Print the form and sign it and then email it to **int.release.refund@deakin.edu.au**.

Refund process

- Your refund request will be processed in accordance with dates and procedure available on our **website**.
- Please check your student agreement to see if any of your fees are non refundable

Person applying for the refund (please select)

Myself – I am the student

Parent or legal guardian of the student – I have signed this form and provided evidence of my relationship to the student

Agent – I attach an authorisation letter from the student which confirms who the student authorises to receive the refund

Student details

Student ID

Family Name

Given Name

Date of Birth

Mobile number

Email address

Deakin refund form continued

Reason for applying for refund (please select)

Visa refusal – I have attached my visa refusal notice

Compassionate and compelling circumstances – I have attached evidence to support my claim of compassionate and compelling circumstances

Nominated bank account details for transfer of funds

Bank name

Bank address

Country

SWIFT code (overseas banks)

Account name

Account number

BSB

Declaration

I have read and understand the information provided in the above links. If I have any questions about my visa, I have asked an agent or qualified migration agent. I declare that my application contains true and honest information.

Student signature

Date

Print this form to sign

Or name and signature of the person submitting this form

Name

Signature

Date

Print this form to sign

If the student is under 18 years of age

Parent or legal guardian name

Parent or legal guardian signature

Date

Print this form to sign